



Small town. Big heart.

## Village of Argenta

330 N Warren Street  
Argenta, IL 62510

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### **Request For Information From The Village of Argenta Under The Illinois Freedom Of Information Act**

Name (please print): \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone (home): \_\_\_\_\_ Work: \_\_\_\_\_

I hereby request to inspect the following records (Please list all records sought to be inspected):

I hereby request to have paper copies made of the following records:

I hereby request that copies of the following records be provided to me electronically:

My email address is as follows: \_\_\_\_\_

Date (month/day/year) and time records requested: \_\_\_\_\_

Signature of individual making request: \_\_\_\_\_

**I hereby verify that I received on the date so noted those records requested which are available for inspection under the Illinois Freedom of Information Act:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(Note: \$0.15 per page for copies requested after the first 50 pages requested)*

\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

The records so requested have been reviewed and are appropriate for release under the guidelines of the Illinois Freedom of Information Act;

The following records have been reviewed and deemed exempt from release under the Illinois Freedom of Information Act:

Reason access was denied to above listed records (list names and titles of all persons authorizing detailed and specify exact sections of the Illinois FOIA which applies):

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Of the records requested, copies were provided of the following:

The records so requested were presented to such individual for inspection at:

\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
*Time Day Month Year*

Signature, Title, and Department of employee presenting records for inspection:

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Department*

Fee Collected: \$ \_\_\_\_\_